

Item 14: COVER PAGE

Type of Agenda Board Item:

Discussion Only: TEA staff will present board items with an update, potential future items, and/or seek SBEC direction on potential future board action items. TEA staff will draft future action items from the board's discussion and direction.

- ✓ **Board Action:** SBEC members will take action on the agenda item and the effective date will be immediately upon board approval.

Summary:

This item is for the approval of North American University, an approved and accredited educator preparation program (EPP) located in Houston, Texas, to offer the Principal class of certificate. Texas Education Agency (TEA) staff reviewed the proposal request and found that it complied with SBEC required provisions in rule. To be recommended for approval, a program must be rated "Accredited" under ASEP and prepare an extensive and complete application addressing the components of program governance, admissions, curriculum, program delivery and on-going support, evaluation, professional conduct and complaints process that is codified in SBEC rule. An Executive Summary also explains how the program complies with each required component.

Statutory Authority:

All of the relevant statutes, if applicable, pertaining to this item are listed for you on the agenda title page and the entire statutory language is on Attachment I. This is always helpful in referencing the law the TEA staff was working under when preparing this item.

TEA Staff Recommendation:

To approve the class of certificate as presented.

Item 14:**Consider and Take Appropriate Action on
Request to Approve New Class of Certificate at
North American University****DISCUSSION AND ACTION**

SUMMARY: This item provides the State Board for Educator Certification (SBEC) an opportunity to approve a request by North American University, an approved and accredited educator preparation program (EPP) located in Houston, Texas, to offer the Principal class of certificate. Texas Education Agency (TEA) staff reviewed the proposal request and found that it complied with provisions of 19 TAC Chapter 227, Provisions for Educator Preparation Candidates, Chapter 228, Requirements for Educator Preparation Programs, Chapter 230, Professional Educator Preparation and Certification, Subchapter B, General Certification Requirements, and Chapter 241, Principal Certificate.

ASSOCIATE COMMISSIONER'S RECOMMENDATION: I recommend that the State Board for Educator Certification:

Approve the Principal class of certificate at North American University.

Staff Members Responsible: Tim Miller, Director
Educator Preparation

Sandra Nix, Manager
Educator Preparation

Attachments:

- I. Statutory Citations Relating to the Approval of New Classes of Certification
- II. Executive Summary for North American University, Principal Certification

Attachment I

Attachment II

Executive Summary for North American University, Principal Certification

Introduction: North American University-Administrator Certification Program (NAU-ACP) is established by the education department at North American University (NAU), which offers a

Component 4: Preparation Program Coursework, Delivery & Ongoing Support:

The average length of time required for program completion is two years. During the program, students are required to complete 36 semester credit hours (495 hours), along with 160 clock hours of practicum. Six out of twelve courses will be delivered face-to-face at the campus while five courses will be delivered online. The last course, EDUC 5322, is the practicum, which will be conducted in the actual field-based settings of public schools. The program will use the Moodle course management system for delivering online courses. All assessments will be implemented online by using this system. The program will use Quality Matters Higher Education Rubric for online courses to ensure best practices for online course development and delivery. Candidates will interact with the instructor through email, discussion forums, and weekly webinars. Moodle course management system will primarily be used for communication purposes such as online forums facilitating class discussions, instant messaging, and private messaging with instructors. Candidates will also be able to interact with other cohort members through discussion forums and weekly webinars offered as part of the courses. The faculty teaching online course will deliver the online courses on a weekly base. All of the assessments will be delivered online via the Moodle course management system. The program will provide an online orientation to familiarize students with all the necessary resources and tools through tutorials, Moodle seminars, and tech support on the campus and face-to-face workshops. Technical assistance will be delivered through NAU Distance Education department at <http://www.de.na.edu>. During the practicum, each candidate will be assigned a university mentor and a campus site supervisor and complete work that reflects mastery of the principal standards. The NAU-ACP will establish a sound support mechanism to support a minimum of three observations for a total of 135 minutes during the practicum.

Component 5: Assessment & Evaluation of Candidates & Program: NAU-ACP evaluates the candidates during the program using established benchmarks and timelines such as successful completion of the courses and practicum. For the evaluation of NAU-ACP, the director conducts an annual curriculum retreat before the beginning of the fall semester every year. During this retreat, the director will present the findings of overall program evaluations including feedback from graduate students, university and school mentors, graduates, and employers. Considered a part of the overall program evaluation, Campus Effectiveness Plan (CEP) evaluates all academic programs including M.Ed. in Educational Leadership program and principal certification (NAU-ACP).

Component 6: Professional Conduct

All candidates and professors will be required to sign an affirmation that they have read, understand, and will abide by the Texas