

Continuing Advisory Committee (CAC) Meeting Minutes

Public Comments

Public Comments began at 1:00 PM.

- Adrian Gaspa of Disabilities Rights of Texas
- Sharron Rush of Knowbility.org

Discussion and Reports about Recording Meetings

Ms. Rachel Dreiling reported back on the cost of transcribing and recording the meetings in the near future. A PowerPoint presentation showcased different companies that could facilitate the recording process for CAC and provided examples of other agencies currently providing this service. Information such as: required software, equipment, and overall costs were discussed. The CAC decided to allocate more time into this consideration before deciding whether or not to recommend TEA to consider this new availability. Further discussion to be expected.

Further Discussion

- Mrs. Stacy May agreed to look into the appropriate process in which to submit the final report.
- Tentative dates/schedules were shared for our upcoming meetings with a poll to be sent out by email to ensure availability and meeting attendance.
- Ms. Agatha Thibodeaux volunteered to compile all the subcommittee update/comments into one large google document to be reviewed at our next meeting.
- A deadline was given to submit one email by subcommittee including their recommendation bullet points and explanation behind their findings.
- A tentative deadline of October 31st, 2018 was agreed on to have a final report ready to be submitted.

Motion to Adjourn

Ms. Kristin Tassin made a motion to adjourn the meeting. Ms. Elizabeth Donaldson seconded. All were in favor of adjourning the meeting at 1:57pm.