









ISDs submit ICRP Certification in GFFC Reports and Data Collections.  
 TEA publishes Notification Letters in GFFC Reports and Data Collections, and rates become effective from July 1 of the year the rate is issued through June 30 of the year the rate is due to expire (July 1 through June 30).

Month	Event
November	TEA publishes ICRP Additional Costs Workbook (ACW). The ACW collects the 10% of data TEA needs to calculate an indirect cost rate that is not available via TSDS-PEIMS.
January	ICRP ACW due to TEA.
April	TEA publishes completed ICRPs that combine both ACW and TSDS-PEIMS data.
May	Certified and signed ICRPs due to TEA.

Education service centers (ESCs) and other governmental agencies (OGAs) must request indirect cost rates each year by completing and submitting the Indirect Cost Rate Proposal (ICRP) Workbook.

TEA will not pull TSDS-PEIMS data and prepopulate an ICRP for these entities. Instead, ESCs/OGAs will enter their own financial and additional costs data and submit to TEA. The submission of the ICRP Workbook serves as the ESCs'/OGAs' initial request for indirect cost rates. Rates will be calculated only for ESCs/OGAs that submit a completed ICRP Workbook.

<b>Month</b>	<b>Event</b>
November	TEA creates and distributes partially pre-populated indirect cost rate proposals (ICRPs).
January	Certified and signed ICRPs due to TEA.
July	Indirect cost rates will be effective for a one-year period from July 1 to June 30. A new indirect cost rate must be requested each year.