



**2023-2024 New Career and Technical Education State Student Organizations
Informal Discretionary Competition (IDC) Due 11:59 p.m. CT, February 12, 2024**

Authorizing legislation **Strengthening Career and Technical Education for the 21st Century Act (PL 115-224)**

This IDC application must be submitted via email to competitivegrants@tea.texas.gov.

The IDC application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, February 12, 2024**.

Grant period from **March 18, 2024-August 31, 2024**

Pre-award costs permitted from **Not Permitted**

Application stamp-in date and time

Required Attachments

- 1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

Amendment Number

Applicant Information

Shared Services Arrangements

Shared services arrangements (SSAs) are NOT permitted for this grant.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this IDC will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2023-2024 New Career and Technical Education State Student Organizations Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2023-2024 New Career and Technical Education State Student Organizations Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 6. The applicant provides assurance to adopt and adhere to TEA CTSO oversight policy. (See [https://www.tea.texas.gov/~/media/TEA/About-TEA/Policy-Information/Policy-Information-2023-2024/TEA-CTSO-Oversight-Policy-2023-2024.pdf](#) posted with this RFA)
- 7. The applicant provides assurance to Agree to abide by existing TEA CTSO grant guidelines, requirements, and performance measures, including non-profit (501 c3) status.
- 8. The applicant provides assurance to agree to not duplicate any of the nine existing state CTSOs or their services.
- 9. The applicant provides assurance to accept Perkins funding up to \$27,077.



The proposed CTSO to be implemented with grant funds aims to empower students to become knowledgeable leaders and professionals in the hospitality industry, thereby fostering positive impacts in their communities and the wider economy. The program will enhance the three programs of study within the hospitality career cluster—Lodging & Resort Management, Travel, Tourism, and Attractions, and Culinary Arts—by providing additional real-life learning opportunities for students to demonstrate competency in the

CTSO Coordinator

Knowledge of Texas Career & Technical Education; Experience and knowledge of Career and Technical Education Student Organizations

The new CTSO will provide a comprehensive approach to empowering students pursuing careers in the hospitality industry. Here's a summary of the major goals and objectives, along with the strategies and activities to achieve them:

Major Goals and Objectives:

1. Empower Students: Cultivate leadership qualities, personal growth, and industry integration among students.
2. Bridge Education and Industry: Provide real-life learning opportunities to bridge the gap between education and the hospitality industry.
3. Promote Practical Learning: Implement hands-on, practical learning experiences to equip students with essential skills.
4. Foster Community Engagement: Create a supportive network among students, educators, Hospitality industry professionals, and stakeholders.
5. Ensure Sustainability: Develop a sustainable framework to support the organization's activities beyond the initial funding period.

Strategies and Activities:

1. Membership Dues: Implement a dues structure to contribute to operational expenses and activities.
2. Corporate Sponsorships: Seek partnerships with industry sponsors for financial support and opportunities for student engagement.
3. Fundraising Events: Organize events to supplement revenue streams and support organizational initiatives.
4. Grant Opportunities: Pursue grants to expand programs, enhance resources, and support special projects.
5. Alumni Engagement: Involve alumni in supporting sustainability efforts through donations, mentorship, and guidance.
6. Strategic Partnerships: Collaborate with educational institutions and community organizations to leverage resources and expand outreach.
7. Grantsmanship and Development: Invest in grantsmanship training to secure external funding sources.
8. Budgeting and Financial Management: Implement sound financial management practices for accountability and optimization.

Here are performance measures related to student outcomes that align with the purpose of the program:

1. Student Leadership Development:
 - a. Percentage of students participating in leadership workshops, retreats, and conferences.
 - b. Number of students enrolled in mentorship programs.
 - c. Percentage of students holding leadership positions within the organization (local, regional, state).
2. Industry Integration and Practical Learning:
 - a. Number of students participating in real-life learning opportunities (internships, industry projects, job shadowing).
 - b. Percentage of students demonstrating competency in essential hospitality industry skills through practical assessments.
 - c. Number of industry partnerships established to provide hands-on experiences for students.
3. Community Engagement and Networking:
 - a. Number of networking events organized.
 - b. Percentage of students actively engaged in community service activities.
 - c. Feedback from industry professionals, educators, and stakeholders regarding the effectiveness of student networking and community engagement efforts.
4. Sustainability:
 - a. Percentage of operational expenses covered by membership dues.
 - b. Amount of funds raised through fundraising events and corporate sponsorships.
 - c. Number of grant opportunities secured and utilized for program expansion and enhancement.
 - d. Alumni engagement metrics, including participation in donations, mentorship, and guidance.
5. Student Membership and Inclusion:
 - a. Membership growth rate over time.

CDN Vendor ID

Amendment #

Program Requirements, cont'd.

CDN Vendor ID



Program Requirements, cont'd.

6. Describe a plan for how you will support local chapter efforts to increase student engagement, increase memberships,

Program Requirements, cont'd.

8. Describe a plan for how you will support statewide efforts to increase student engagement, increase memberships, and increase inclusion of special populations CTE students.

Through partnership development with educational institutions, industry stakeholders, and community organizations, we aim to expand our reach and enhance support for student engagement and membership growth. Our commitment to inclusive programming ensures that we develop activities catering to the diverse interests and needs of student populations, including special populations CTE students, fostering a sense of belonging and participation. Implementing targeted outreach initiatives using various communication channels allows us to engage special populations CTE students and non-traditional students, highlighting the benefits and opportunities offered by our organization. By providing tailored leadership development opportunities, we empower students to take on active roles within the organization and their communities. We prioritize accessibility and accommodation measures to support students with diverse needs, promoting inclusivity and equal participation in our activities. Through continuous evaluation, we regularly assess and refine our initiatives, soliciting feedback from students and stakeholders to drive improvement. Through this comprehensive approach, we contribute to statewide efforts aimed at increasing student engagement, expanding memberships, and promoting the inclusion of special populations CTE students across Texas.

1. Partnership Development: Forge partnerships with educational institutions, industry stakeholders, and community organizations to expand reach and enhance support for student engagement and membership growth.
2. Inclusive Programming: Develop inclusive programs and activities that cater to the interests and needs of diverse student populations, including special populations CTE students, fostering a sense of belonging and participation.
3. Targeted Outreach: Implement targeted outreach initiatives utilizing various communication channels to engage special populations CTE students and non-traditional students, highlighting the benefits and opportunities offered by the organization.
4. Leadership Development: Provide leadership development opportunities tailored to diverse student needs, empowering

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment