

Organization: PINE TREE ISD
Campus/Site: N/A
Vendor ID: 1756002241

SAS#: ETHSAA24

Organization: PINE TREE ISD
Campus/Site: N/A
Vendor ID: 1756002241

County District: 092904
ESC Region: 07
School Year: 2023-2024

SAS#: ETHSAA24

2024-2026 Grow Your Own High School Education and Training

General Information GS2300 - Negotiation Comments and Confirmation

Part 1: General Comments

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2024-2026 Grow Your Own High School Education and Training

Program Description PS3013 - Program Plan

D. TEA Program Assurances Regarding Education and Training Supports (must be included in MOUs)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- a. The LEA assures that all LEA high schools participate in a TEA-led virtual workshop in Summer 2024. All Education and Training teacher stipend recipients, principals, counselors, and LEA grant managers must attend. Participants who attended any previous Grow Your Own Summer Institutes must still attend.



Schedule Status: Complete

Discretionary Competitive

Application ID:0035150338150001

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Program Description PS3013 - Program Plan

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2024-2026 Grow Your Own High School Education and Training

Program Description PS3014 - Program Narrative

Please include complete responses for each question below.

A. Summary of Program

1. Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the Grow Your Own grant will address the LEA's teacher pipeline needs.

Pine Tree ISD's (LEA) mission is to champion the relentless pursuit of excellence through a compassionate and safe learning environment empowering all students to develop their unique passions and to make a positive impact in a global society." The LEA's core values support Lifelong Learning, Innovation Through Collaboration, Trust and Safety, and Respect. The LEA's guiding goals are to (1) ensure all students reach their full potential, prepare students to be successful in a global society, and ensure all students discover and pursue their unique passions and interests. One of the LEA's top 5 strategies is to "recruit, develop, support, and retain the highest quality staff." Pine Tree ISD has observed various IHE's making decisions to dissolve teacher prep programs across the state, and wants to develop a framework to address the teacher shortage earlier by igniting a passion for teaching and learning in secondary students while providing them with field experiences to participate, facilitate, and observe teaching and learning in various grade levels and subject areas. The LEA has developed partnerships with a local community college to offer dual credit classes in the Pine Tree High School (PTHS) Teaching and Training Program to allow students a chance to earn college credit while eliminating potential financial barriers. Grant funds will support this work through allowable teacher incentives, professional development, dual credit implementation, and CTSO participation.

B. Qualifications and Experience for Key Personnel

1. Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed. Include each of the following individuals and a description of each role: the LEA's grant manager, LEA leaders involved in program implementation, the campus principals, college/career counselors, and teachers of participating Education and Training high schools, and any other personnel responsible for implementation the grant.

CTE DIRECTOR/GRANT MANAGER (EXISTING): JACOB LUSK

Qualifications: Masters Degree in Education or related field, 4+ years of instructional leadership experience

Responsibilities: Oversee the planning and implementation of the LEA's career and technical education department. Support teaching staff and serve as liaison between campus administrators, counselors, and student support services (SPED/ELL). Manage grants and measure LEA efforts for effectiveness and compliance. Facilitate administrative tasks related to grant implementation (student travel arrangements, establishing higher ed partnerships, etc.). Establish department marketing, recruitment, and retention plan/timeline.

HIGH SCHOOL PRINCIPAL (EXISTING): BRIAN KRAUS

Qualifications: Masters Degree in Education or related field, 4+ years of instructional leadership experience

Responsibilities: Support campus programs and ensure effectiveness of instructional programs. Appraise campus teachers and provide regular feedback/coaching to teachers. Guide campus master schedule development.

LEAD COUNSELOR (EXISTING): JACLYN WATSON

Qualifications: Masters Degree in Education, Counseling, or related field, 4+ years of school counseling experience

Responsibilities: Supervise campus counselors and establish student advising/registration framework. Work collaboratively with campus principal and CTE director to ensure students are enrolled in the correct sequence of classes for CTE programs.

2. Please continue the response here if needed. Please enter N/A if the additional space is not needed.

COLLEGE/CAREER SPECIALIST (EXISTING): HEATHER HERNANDEZ

Qualifications: 3+ years of student advising experience in secondary and postsecondary settings

Responsibilities: Work with students to develop post-secondary plans and explore options aligned with student interests. Facilitate guest speakers and college fair events. Monitor student readiness for college, career, and military.

EDUCATION AND TRAINING TEACHER (EXISTING): Kathryn Darden

Qualification: 10+ years of highly effective classroom teaching experience, Masters Degree in Education, Experience as university teaching program field supervisor and adjunct professor

Responsibilities: Design and develop the Teaching and Training Program while implementing the established curriculum through Kilgore College. Work in collaboration with the CTE director and elementary campus principals to schedule practicum and instructional practices students field experiences/classroom observations. Establish and advise a campus TAFE competitive chapter.

Last Updated Date/Time: 03/27/2024 10:58 PM by user: jacob.lusk

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E. Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs. This question has been broken into two sections. Please enter "NA" for the second section if the additional space is not needed. Outline the proposed budget and amounts for funding the grant program through the following allowable uses: a. Education and Training stipend(s) disbursed over the two-year grant timeline and no earlier than Fall 2024 b. Education and Training field site teacher stipend(s) disbursed within the first, second, or both years of the grant timeline (specify accordingly) and no earlier than Fall 2024

Our proposed program at Pine Tree ISD aims to align with our overarching vision, goals, and objectives by prioritizing the retention of our Education and Training staff while also establishing a Career and Technical Education program. We will provide stipends to our current staff and hire additional staff to support the program. We will also provide stipends to our current staff and hire additional staff to support the program. We will also provide stipends to our current staff and hire additional staff to support the program.

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F. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. If awarded, you will be required to budget your planned expenditures in the budget schedules provided by eGrants during negotiations.

1. Payroll Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Teacher stipend recipient who is teaching Instructional Practices and/or Practicum in Education and Training for dual credit x 1 = \$11,000.00 (combined stipend for 2-year grant program, split between FY25 and FY26)

LEA will use stipend to retain the education and training teacher to support the Education and Training Program.

2. Professional and Contracted Services-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

n/a

3. Supplies and Materials-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Additional funding for high school implementing dual credit E&T courses beginning in the 2024-2025 school year x 1 = \$2,000.00

LEA will implement Dual Credit courses for Principles of Education and Training, Human Growth and Development, Instructional Practices, and Practicum in Instruction beginning in August 2024. LEA will use additional funding to support implementation by purchasing required instructional supplies and materials (ie college textbooks).

4. Other Operating Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Student transportation to practicum sites and CTSO event/conference participation, membership fees, and travel costs x 1 = \$5,000.00

LEA plans to use grant funds to support CTSO activities as the education and training program establishes a TAFE organization. Funds will support membership fees, travel to CTSO conferences

5. Capital Outlay-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

n/a

6. Total Grant Award Requested- Be sure to include the sum of the amounts in all class/object codes and any administrative costs in this total. Only a dollar amount will be accepted for this answer.

\$18,000.00

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G. Additional TEA Program Requirements

1. Stipend Recipient Recruitment: Describe the plan to recruit Education and Training teachers and field site teachers who are interested and eligible in participating in the program and receiving stipends. The plan must include strategies to equitably recruit diverse individuals and identify individuals with potential criteria including a demonstrated track record of success and/or achievement, involvement in student organizations and/or school activities, strong evaluation ratings, and strong relationships with students.

The Pine Tree High School Principal and LEA CTE Director regularly follow district, state, and federal policies, laws and hiring practices on all staff vacancies. Vacancies are posted publicly online and shared across social media platforms to reach a wide and diverse audience. The LEA also uses a regional job board to advertise vacancies. The LEA reviews qualifications of all candidates, conducts standard interviews for qualified candidates. The LEA has identified an internal candidate for the Education and Training Teacher position. The teacher will be transferred from one of the district's elementary schools to Pine Tree High School. The candidates qualifications have been reviewed, interview has been conducted, references have been checked, and a review has been conducted on the candidate's evidence of student growth and annual evaluations.

2. Program Implementation Support: Describe the types of support that will be provided to Education and Training teacher stipend recipients to ensure successful implementation of the curriculum and program. The definition of successful programming should align with the major goals/objectives of the program.

The LEA will send the Education and Training Teacher to high-quality professional development and Education Teacher Professional Learning Community meetings through the Education Service Center. Additionally, the LEA will fund registration and travel expenses for the teacher to attend professional development conferences that focus on pedagogy, instructional strategies, and implementation of high school Education and Training Programs. The Teacher will also attend required trainings through the LEA's IHE partner to implement the college's designated curriculum. The LEA will also send the Education and Training Teacher to focus on program implementation.

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**Program Budget
 BS6101 - Payroll Costs**

Part 1: Total Payroll Costs

Payroll costs entered on BS6001	
Total Payroll Costs	2024-2026 Education & Training

Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff	
Position Type	2024-2026 Education & Training
1. Administrative support or clerical staff (integral to program)	

B. LEA Positions	
Position Type	2024-2026 Education & Training
1. Professional staff	

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**Program Budget
 BS6201 - Professional and Contracted Services**

Part 1: Professional and Contracted Services

Budgeted Costs		
Description	Class/Object Code	2024-2026 Education & Training
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269	
2. Professional and Consulting Services	6219 6239 6291	
Subtotal Professional and Contracted Services Costs		
Remaining 6200 Costs That Do Not Require Specific Approval		
Total Professional and Contracted Services Costs		

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

Part 3: Itemized Professional and Consulting Services

Itemized Professional and Consulting Service (6219, 6239, 6291)	
Description	2024-2026 Education & Training
1. Service: <input type="text"/>	
Specify Purpose: <input type="text"/>	
<input type="button" value="Add Item"/> <input type="button" value="Delete Item"/>	

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**Program Budget
 BS6401 - Other Operating Costs**

Part 1: Other Operating Costs

Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
1. Out-of-State Travel for Employees LEA must keep documentation locally.	6411	
2. Travel for Students to Conferences (does not include field trips) Requires pre-authorization in writing.	6412	
3. Educational Field Trips LEA must keep documentation locally.	6412 6494	
4. Stipends for Non-employees other than those included in 6419 Requires pre-authorization in writing.	6413	
5. Travel Costs for Officials such as Executive Director, Superintendent, or Board Members Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419	
6. Non-Employee Costs for Conference Requires pre-authorization in writing.	6419	
7. Hosting Conferences for Non-Employees LEA must keep documentation locally.	64xx	
Subtotal Other Operating Costs		
Remaining 6400 Costs That Do Not Require Specific Approval		
Total Other Operating Costs		

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Admin Costs is hidden because it does not apply to the funding source(s) for this grant application.

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Program Budget BS6501 - Debt Services

Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
Subscription - Software	11FI	
Subscription - Hardware	11GI	
Subscription - Services	11FG	
Subscription - Other	11GG	
Subscription - Capital Lease	11GH	
Total Debt Service Costs		

Part 2: Description of SBITA

Subscription

Subscription - Software

Part 3: Description of Property

Schedule Status: New

Discretionary Competitive

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Provisions Assurances CS7000 - Provisions, Assurances and Certifications

Provisions, Assurances and Certifications

1.


