

Cf[ Ub]nUjcb: WEST ISD  
7 Ua di g#GjH: N/A  
JYbXcf -8 : 1746002551

7 ci blm8 ]gfh]W 161916  
9 G7 F Y [ ]cb: 12  
GW cc` YYUf: 2023-2024

G5 G#: 9 H- G5 5 24

2\$24-2\$26 ; fck Yci f Ck b <][ \ GW cc` 9 Xi WUjcb UbX Hf U]b]b[

; YbYfU -bZfa Ujcb  
; G2\$\$\$ - 7 YfhZnUbX Gi Va ]h

8 i Y: 04/01/2024 11:59 PM  
5 dd ]WUjcb GfLi g: Submitted

5 a YbXa Ybh#: 00  
JYfg]cb #: 01

8 YgW]d]jcb	FYei ]fYX	GfLi g	L Ughl dXUfY
^ ; YbYfU -bZfa Ujcb GS2100 - Applicant Information	*	Complete	03/26/2024 08:27 AM
GS2300 - Negotiation Comments and Confirmation		New	
^ Dfc[ fUa 8 YgW]d]jcb PS3013 - Program Plan	*	Complete	03/26/2024 08:30 AM
PS3014 - Program Narrative	*	Complete	03/28/2024 01:46 PM
^ Dfc[ fUa 6 i X[ Yh BS6001 - Program Budget Summary and Support		Complete	03/28/2024 01:36 PM
BS6101 - Payroll Costs		Complete	03/28/2024 01:37 PM
BS6201 - Professional and Contracted Services		Complete	03/28/2024 01:37 PM
BS6401 - Other Operating Costs		Complete	03/28/2024 01:37 PM
BS6501 - Debt Services		Complete	03/28/2024 01:34 PM
BS6601 - Capital Outlay		Complete	03/28/2024 01:33 PM
^ Dfcj ]g]cbg 5 ggi fUbWg UbX 7 YfhZnUbX GfLi g CS7000 - Provisions, Assurances and Certifications	*	Complete	03/26/2024 08:32 AM

7 YfhZnUbX UbX -bWfcdcfUjcb GfLiYa Ybh

I hereby certify that th

Schedule Status: Complete

Discretionary Competitive

Application ID:0035150285250001

Organization: WEST ISD  
Campus/Site: N/A  
Vendor ID: 1746002551

County District: 161916  
ESC Region: 12  
School Year: 2023-2024

SAS#: ETHSAA24

## 2024-2026 Grow Your Own High School Education and Training

### General Information GS2100 - Applicant Information

#### Part 1: Organization Information

##### A. Applicant

Organization Name: WEST ISD

Mailing Address Line 1: P O BOX 655

Mailing Address Line 2:

City: WEST State: TX Zip Code: 76691

##### B. Unique Entity Identifier (SAM)

UEI (SAM):

#### Part 2: Applicant Contacts

##### A. Primary Contact

Select Contact:  or

First Name: Amanda

Initial: R

Last Name: Adams

Title: Assistant Superintendent

T





**Organization:** WEST ISD  
**Campus/Site:**

**SAS#: ETHSAA24**

Schedule Status: Complete

Discretionary Competitive

Application ID:0035150285250001

**Organization:** WEST ISD  
**Campus/Site:** N/A  
**Vendor ID:** 1746002551

**County District:** 161916  
**ESC Region:** 12  
**School Year:** 2023-2024

SAS#: ETHSAA24

## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3013 - Program Plan

#### D. TEA Program Assurances Regarding Education and Training Supports (must be included in MOUs)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- a. The LEA assures that all LEA high schools participate in a TEA-led virtual workshop in Summer 2024. All Education and Training teacher stipend recipients, principals, counselors, and LEA grant managers must attend. Participants who attended any previous Grow Your Own Summer Institutes must still attend.
- b. The LEA assures that each Education and Training teacher stipend recipient will pilot the TEA Education and Training curriculum. If they are using a dual credit or different high-quality curriculum, the LEA must provide the corresponding scope and sequence(s) and/or evidence of course offerings.
- c. The LEA assures that each Education and Training teacher stipend recipient will receive TEA implementation supports and coaching by participating in online collaborative communities to be scheduled by TEA, not to exceed 6 hours per semester.



Schedule Status: Complete

Discretionary Competitive

Application ID:0035150285250001

**Organization:** WEST ISD  
**Campus/Site:** N/A  
**Vendor ID:** 1746002551

**County District:** 161916  
**ESC Region:** 12  
**School Year:** 2023-2024

SAS#: ETHSAA24

## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3013 - Program Plan

Organization: WEST ISD  
Campus/Site: N/A  
Vendor ID: 1746002551

County District: 161916  
ESC Region: 12  
School Year: 2023-2024

SAS#: ETHSAA24

## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3014 - Program Narrative

Please include complete responses for each question below.

#### A. Summary of Program

1. Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the Grow Your Own grant will address the LEA's teacher pipeline needs.

West ISD students are prepared for life, college, and career when they graduate. In order to make this vision a reality, West ISD strives to ensure that all initiatives are aligned with our priorities: growth, service, and leadership. Through this program, West ISD wants to create a sustainable pool of candidates that will assist us in providing equitable access to all students, regardless of station. As part of this goal, we will develop and value our employees in every position through personalized professional development. This program is designed to develop each one of our teachers within the system to meet the needs of our students. In turn, students in the Education and Training program will have the benefit in learning from these highly qualified teachers and returning to their school some day to teach, themselves. West ISD wants its own students to fill the halls as educators and this program gives us the opportunity to make that a reality.

#### B. Qualifications and Experience for Key Personnel

1. Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed. Include each of the following individuals and a description of each role: the LEA's grant manager, LEA leaders involved in program implementation, the campus principals, college/career counselors, and teachers of participating Education and Training high schools, and any other personnel responsible for implementation the grant.

LEA Leaders involved in program implementation - David Truitt, Superintendent; Amanda Adams, Assistant Superintendent (Human Resources, Technology, and Curriculum/Instruction); Jarra Exum, Teaching & Learning Coordinator (Mentor supervisor, Teacher coach, ELAR certified); Wendy Jones, Teaching & Learning Coordinator (Mentor supervisor, Teacher coach, Principal and Math certified)  
LEA Grant Managers - Amanda Adams, Assistant Superintendent (Grant writer, Implementation Coach); JoAnna Macik, Director for Business and Finance (Grant fiscal requirements)  
Campus Principal - Chuck Klander (certified administrator)  
College/Career Counselors - Sharon Hlavenka (certified counselor), Stacey Talley (certified counselor)  
Teacher - Shea Vanek (certified teacher, Family and Consumer Sciences)

2. Please continue the response here if needed. Please enter N/A if the additional space is not needed.

N/A

#### C. Goals, Objectives and Strategies

1. Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives? Include a description of the talent management strategy including your LEA's approach to recruiting, hiring, and retaining qualified teachers, related to those goals/objectives.

The main objective of the program is to create a pool of potential teachers trained specifically to address the instructional needs of the students we serve, with a focus on our high need teaching areas: emergent bilingual, special education, LOTE, and math instruction. In order to meet our goals of recruiting, increasing retention, filling high-need subject area jobs, and ensuring that our students have the best possible education, we first work with our district and campus administrators to make sure we place our student candidates with our best and highest performing teacher coaches according to the students goals and needs. Each teacher coach will be connected to the Teaching and Training teacher to ensue that mentoring happens between the teachers and the student candidates.

West ISD will provide hands on practicum experiences for our students in order to build their capacity to be an effective teacher. The students will conduct planning and instructional activities with the guidance of both their teacher coach and their T&T teacher. Having a consistent teacher that provides instruction in this program of study for all Teaching and Training courses allows students to create a relationship that will help them to grow and develop from theory all the way to practice. Ultimately, students that participate in this program will graduate with an Educational Aide 1 certification.

2. Please continue the response here if needed. Please enter N/A if the additional space is not needed.

N/A

**Organization:** WEST ISD  
**Campus/Site:** N/A  
**Vendor ID:** 1746002551

**County District:** 161916  
**ESC Region:** 12  
**School Year:** 2023-2024

SAS#: ETHSAA24

## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3014 - Program Narrative

#### D. Performance and Evaluation Measures

1. Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

The District will utilize a modified version of the T-TESS instrument to monitor the ongoing development and progress of each student. The use of this instrument allows us to maintain an alignment with the expectations that are in place and will be in place should the student return after college and teach for the District. The T-TESS rubric provides standards in the areas of planning, instruction, learning environment, and professional practices and responsibilities. The rubric also contains five levels of competency across 16 dimensions which provide descriptions and expectations that guide growth across the



Organization: WEST ISD  
Campus/Site: N/A  
Vendor ID: 1746002551

County District: 161916  
ESC Region: 12  
School Year: 2023-2024

SAS#: ETHSAA24

## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3014 - Program Narrative

#### F. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. If awarded, you will be required to budget your planned expenditures in the budget schedules provided by eGrants during negotiations.

1. Payroll Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Education and Training Teacher stipend for the teacher who is teaching Education and Training courses, but not for dual credit - \$5,500 over two years  
Education and Training Teacher stipend for field site work - \$2,000 disbursed over 2 years  
Substitute coverage for Education & Training teacher to participate in implementation supports

2. Professional and Contracted Services-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Implementation and growth of the Education and Training program and organizations include growing TAFE - \$5,000

3. Supplies and Materials-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

N/A

4. Other Operating Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Travel to and from Education and Training Field sites for Instructional Practices and Practicum courses - \$2,000

5. Capital Outlay-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

N/A

6. Total Grant Award Requested- Be sure to include the sum of the amounts in all class/object codes and any administrative costs in this total. Only a dollar amount will be accepted for this answer.

\$12,500

**Organization:** WEST ISD  
**Campus/Site:** N/A  
**Vendor ID:** 1746002551

**County District:** 161916  
**ESC Region:** 12  
**School Year:** 2023-2024

SAS#: ETHSAA24

## 2024-2026 Grow Your Own High School Education and Training

### Program Description PS3014 - Program Narrative

#### G. Additional TEA Program Requirements

1. Stipend Recipient Recruitment: Describe the plan to recruit Education and Training teachers and field site teachers who are interested and eligible in participating in the program and receiving stipends. The plan must include strategies to equitably recruit diverse individuals and identify individuals with potential criteria including a demonstrated track record of success and/or achievement, involvement in student organizations and/or school activities, strong evaluation ratings, and strong relationships with students.

West ISD already employs a highly qualified teacher for the Education and Training program. Shea Vanek is certified and will continue to lead this program. Shea has successfully run a similar program in another Texas public school. In its first year, 90 students out of 390 enrolled in the program. This kind of interest in a program tells the District that we have a need. In her first year, Mrs. Vanek already started a TAFE chapter and ran a TAFE chapter that was highly successful in her previous district.

2. Program Implementation Support: Describe the types of support that will be provided to Education and Training teacher stipend recipients to ensure successful implementation of the curriculum and program. The definition of successful programming should align with the major goals/objectives of the program.

West ISD will support the Education and Training teacher by providing funds and opportunities for her to participate in all local and statewide training for the program. The District will use campus and district leadership to monitor progress through professional learning committee meetings, walk throughs, and T-TESS evaluations. In order to ensure success, the District will regularly meet with the teacher to go over progress towards the ultimate goal of each student in the program getting an Educational Aide I certificate.



**Organization:** WEST ISD  
**Campus/Site:** N/A  
**V**

**SAS#:** ETHSAA24



Schedule Status: Complete

Discretionary Competitive

Application ID:0035150285250001

Cf[ Ub]nUjcb: WEST ISD  
7 Ua di g#G]H: N/A  
VYbXcf -8: 1746002551

7 ci bfm8 ]gIf]W 161916  
9G7 FY[ ]cb: 12  
GW cc` YYU: 2023-2024

G5 G#: 9 H< G5 5 &

&\$& !&\$&6 ; fck Yci f Ck b <][ \ GW cc` 9 Xi WUjcb UbX HfU]b]b[

Dfc[ fUa 6 i X[ Yh  
6 G6%\$%! DUnfc`` 7 cglg

DUfh% HcHU DUnfc`` 7 cglg

DUnfc`` Wcglg YbhYfYX cb 6 G6\$%\$%

HcHU DUnfc`` 7 cglg	&\$& !&\$&6 9 Xi WUjcb & HfU]b]b[
	\$0

DUfh&: Bi a VYf UbX HndY cZDcg]l]cbg

Cf[ Ub]nUjcb. WEST ISD  
7 Ua di gG]H. N/A  
JYbXcf -\$. 1746002551

7 ci bfm8 jgfh]Vh 161916  
9G7 'FY[ jcb. 12  
GW cc`MYU. 2023-2024

G5 G . 9H- G5 5 &

&\$& !&\$&\* ; fck `Mci f`Ck b`<][ \ `GW cc`9 Xi WUjcb`UbX`HfUj]b]

Dfc[ fUa `6 i X[ Yh  
6 G\* &\$%!`DfcZYgg]cbU`UbX`7 cbhfUWYX`GYfj ]Wg

### DUFh%`DfcZYgg]cbU`UbX`7 cbhfUWYX`GYfj ]Wg

6 i X[ YHXX`7 cgtg		
8 YgW]d]jcb	7`Ugg#CV`YVh 7 cXY	&\$& !&\$&* `9 Xi WUjcb/ `HfUj]b]
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269	
2. Professional and Consulting Services	6219 6239 6291	
Gi VhcHJ`DfcZYgg]cbU`UbX 7 cbhfUWYX`GYfj ]Wg 7 cgtg		
FYa U]b]b[ * &\$&`7 cgtg`H UH8 c`Bch FYei ]fY`GdYV]Z]W5 ddfcj U		
HcHJ`DfcZYgg]cbU`UbX`7 cbhfUWYX GYfj ]Wg 7 cgtg		

### DUFh& `8 ]fYW5 Xa ]b]gfhUj] Y`7 cgtg

DUFh&6 fYU\_ci hCz8 ]fYW5 Xa ]b]gfhUj] Y`7 cgtg ]g\ ]XXYb`VYVU gY`]hXcYg`bchUdd`mhc`h Y`Z bX]b[ `gci fWf]gZ`Z`f`h ]g[ fUbhUdd`]WUjcb"

### DUFh' .`#Ya ]nYX`DfcZYgg]cbU`UbX`7 cbgi `]b[ `GYfj ]Wg

#Ya ]nYX`DfcZYgg]cbU`UbX`7 cbgi `]b[ `GYfj ]W`ff &% Z`& - Z`& - %&	
8 YgW]d]jcb	&\$& !&\$&* `9 Xi WUjcb/ `HfUj]b]
1. Service: <input type="text"/>	
Specify Purpose: <input type="text"/>	
<input type="button" value="Add Item"/>	

Schedule Status: Complete

Discretionary Competitive

Application ID:0035150285250001

**Organization:** WEST ISD  
**Campus/Site:** N/A  
**Vendor ID:** 1746002551

**County District:** 161916  
**ESC Region:** 12  
**School Year:** 2023-2024

SAS#: ETHSAA24

## 2024-2026 Grow Your Own High School Education and Training

### Program Budget BS6401 - Other Operating Costs

ParnfM

Schedule Status: Complete

Discretionary Competitive

Application ID:0035150285250001



**Organization:** WEST ISD  
**Campus/Site:** N/A  
**Vendor ID:** 1746002551

**County District:** 161916

**SAS#:** ETHSAA24



Cf[ Ub]nUjcb. WEST ISD  
7 Ua di g#G]H. N/A  
JYbXcf -8. 1746002551

7 ci btm8 jglf]W 161916  
9G7 'FY[ ]cb. 12  
GW cc`MYU. 2023-2024

G5 G. 9H< G5 5 &

&\$& !&\$&\* ; fck 'Mci f' Ck b'<][ \ 'GW cc`9 Xi WUjcb'UbX'HfU]b]b[

Dfc[ fUa '6 i X[ Yh  
6 G\* \* \$%! '7 Ud]HU'Ci hUm

### DUFh%'7 Ud]HU'9I dYbX]hi fYg

6 i X[ YhX'7 cgtg	
8 YgW]d]h]cb	&\$& !&\$&* '9 Xi WUjcb/ 'HfU]b]b[
1. Library Books and Media (Capitalized and Controlled by Library)	
2. Capital Expenditures for Additions, Improvements, or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)	
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2	
HcHU'7 Ud]HU'Ci hUm7 cgtg	

### DUFh&`.: i fb]li fYZ9ei ]da Yb]ZJY ]WYg'cf'GcZk UfY

**hYa g**

1. Generic Description:  Number of Units:

Fund Source:  Total Costs:

Describe how the item will be used to accomplish the objective of the program:

Add Item

Delete Item

Schedule Status: Complete

Discretionary Competitive

Application ID:0035150285250001

Organization: WEST ISD  
Campus/Site: N/A  
Vendor ID: 1746002551

County District: 161916  
ESC Region: 12  
School Year: 2023-2024

SAS#: ETHSAA24

## 2024-2026 Grow Your Own High School Education and Training

### Provisions Assurances CS7000 - Provisions, Assurances and Certifications

#### Provisions, Assurances and Certifications

1.  I certify my acceptance and compliance with all General and Fiscal Guidelines.

General and Fiscal Guidelines

2.  I certify my acceptance and compliance with all Program Guidelines.

