







# Background Information

## Legislative Authority

The Texas Legislature passed House Bill 1605 in the 2023 Regular Session that amended the Texas Education Code (TEC), Chapter 31, and requires the Texas Education Agency (TEA) to establish an instructional materials review and approval (IMRA) process in consultation with and with the approval of the State Board of Education (SBOE). The information below outlines the requirements and authority granted by the legislature

This process:

- establishes an annual process to select instructional materials for review that includes: evaluating requests for review of instructional materials, including those submitted by:

a school district;

a majority of the members of the SBOE; or

a publisher of instructional material, which may only be submitted for

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- whether the material is free from factual error and satisfies the criteria adopted by the board under TEC, §31.022;
- the quality of the material;
- the essential knowledge and skills for the subject and grade level for which the material was developed that are covered by the material, including identification of:
  - each essential knowledge and skill covered by the material;
  - for a full-subject, tier-one instructional material, the percentage of the essential knowledge and skills adopted for the subject and grade level covered by the material; and
  - for a partial-subject, tier-one instructional material, the percentage of the essential knowledge and skills for the relevant portion of the subject and grade level covered by the material.
- whether the material contains obscene or harmful content or is otherwise incompatible with certification requirements under Section 31.1011 (a) (1) (B).

After completing an IMRA review cycle, TEA must provide the SBOE the results of the review and any related recommendations for approval or rejection and for inclusion of the instructional material on a list of materials maintained by the SBOE under TEC, 31.022.

The SBOE shall review materials and TEA's recommendations and must determine that the following criteria is met before approving any materials:

- The material is free from factual errors.
- The material is suitable for the subject and grade level for which the material is intended.
- If the materials are intended to cover the foundational skills reading curriculum in kindergarten through third grade, do not include three-cueing, as defined by TEC, §28.0062(a-1).

TEC, 31.022 grants the SBOE the authority to determine the approval criteria that may require:

- full-subject, tier-one materials to cover a minimum percentage of TEKS;
- electronic samples of materials;
- certain physical specifications;
- the instructional materials do not contain obscene or harmful content and otherwise be compatible with requirements under 31.1011(a)(1)(B); and
- the instructional materials to be available for public review.

## SBOE-Approved Rules and Procedures

The SBOE approved the inaugural IMRA review process and adopted the first batch of administrative rules on February 2, 2024, and is actively working to adopt additional administrative rules related to the IMRA review process. Currently adopted rules include:

- [21 Proclamations, Public Notice, and Requests for Instructional Materials for Review](#)
- [23 Requirements for Publisher Participation in Instructional Materials Review and Approval \(IMRA\)](#)





Supplemental materials are instructional materials designed to assist in the instruction of one or more of the essential knowledge and skills.

Links to the TEKS and ELPS breakouts are included below.

**ELAR, including English phonics (19 Texas Administrative Code (TAC), [Chapter 110](#))**

- [Elementary TEKS](#)
- [Breakouts](#)

**ELPS**

- [Standards](#) (Pending final review by The Texas Register)
- ELPS Breakouts (Coming soon)



correlations. All digital materials must also contain embedded correlations that direct users to the exact location in materials where each student expectation is covered.

Additionally, publishers will supply correlations to the quality and suitability rubrics linked in this document.

### **Disclosure of Campaign Contributions and Gifts**

Publisher must list any political contributions made by any individual or entity in the preceding four years to a candidate or member of the SBOE ([SBOE Operating Rule 4.3](#)).

Publishers must provide information to TEA about how they intend to process orders for instructional materials. Publishers must also submit at least one bid for each program eligible for approval, listing each component that was included in the IMRA review, regardless of whether it was used as alignment evidence. Each component or subcomponent of a program must also be available for purchase individually. Bids of approved materials become part of the instructional materials contract. Publisher must provide per-student pricing and information regarding available discounts in the manner designated by TEA.

The package and component pricing on the bids may not exceed the lowest price at which the publisher offers that instructional material for sale to any state, public school, or school district in the United States. If the materials are sold at a lower price elsewhere at any time during the contract, the publisher must also reduce the contracted price. The SBOE may assess an administrative penalty against a publisher or manufacturer who violates the [TEC, 31.151\(a\)\(1\) \(2\)](#) [bsE12.1 0158](#)5



Pre-approval submissions must be full and complete versions of the instructional materials. All components included in the program must be available at the start of the review. Once the review begins, content may not be added or altered in any way.

The following criteria must also be met for pre-approval versions of instructional materials programs:

- Individuals may not be required to provide any identifying information (e.g., name, phone number, email address, etc.) when accessing the instructional materials.
- Access must allow multiple, simultaneous users.
- Submissions must be free of sales and marketing materials.
- Content must not be hosted in a cloud-based environment, such as Google drive, that allows editing.
- Content must remain unchanged throughout the entire approval process.
- Each component must be searchable by key words. (Note: This applies only to digital programs.)
- TEKS and ELPS correlations that direct users to the specific content cited for standards alignment.

TEA will share access credentials on the SBOE website to allow the public to review the materials under consideration for approval by the SBOE. At the request of the publisher, TEA will not share access to assessments or answer keys if (as)9(n)-1.9twcothe o





instructional materials will still be reviewed, and the outcome will be made publicly available. The SBOE may vote to include materials on the List of Rejected Instructional Materials or the List of Approved Instructional Materials. (Note: The option to withdraw is only available to those who voluntarily applied. Those who were selected based on majority vote of the SBOE or selected because they were requisitioned or purchased under TEC, [§31.0212](#) may not withdraw under any circumstances.)

**Each material selected for IMRA Cycle 25 will be subject to the following reviews:**

### **Accuracy Review**

All materials submitted for consideration must be free from factual errors. Errors are defined as a word, phrase, reference, or sentence with information that can be indisputably disproven, including grammatical errors.

Publishers must conduct a complete and thorough editorial review of instructional materials submissions to identify and correct factual errors **prior to** submitting their materials for review.

IMRA reviewers will review the materials for accuracy and report any identified factual errors. Publishers must submit proposed corrections for each reported error or may contest the error by providing evidence and a justification.

TEA will provide error reports to the SBOE before they vote to approve or reject materials. Publishers must agree to correct all errors as a condition of approval.

### **Public Review**

Residents of the State of Texas are encouraged to review materials under consideration for approval and may submit feedback during the official public comment period, May 2 July 1, 2025.

TEA will provide all comments received during the public comment period to publishers







## Contracts

Publishers with approved materials may enter a contract with the SBOE. The contract must provide for the purchase or licensing of instructional materials at a specific price, which may not exceed



### Physical Print Standards

Any program components of ered to districts in a print format must comply with the appropriate physical standards in the [Manufacturing Standards and Specifications for Textbooks \(Updated 7/17/2024\)](#).

### Post-Approval Instructional Materials Access

Publishers must supply TEA and each ESC with electronic access to all components and artifacts that are included in an instructional materials program approved by the SBOE. Publishers must supply TEA and each of the twenty ESCs with all information, including locator information and passwords, required to ensure public access to their post-approval program for the duration of the contract period. The public can access post-approval materials by making an appointment at the nearest ESC

# 2024 Timelines and Milestones

November 19-22



Final correlations and a component list are due to TEA.  
Responsible Party: **Publishers**  
Recipient/Audience: **TEA**

Pre-approval program submission is due to TEA.  
Responsible Party: **Publishers**  
Recipient/Audience: **TEA, Districts and Charter Schools, Public, SBOE**

Pre-approval program submissions and final correlations are due to each of the twenty ESCs.  
Responsible Party: **Publishers**  
Recipient/Audience: **ESCs**

#### April 25

ESCs must notify TEA of any irregularities in sample materials submitted by publishers.  
Responsible Party: **ESCs**  
Recipient/Audience: **TEA, Publishers**

#### May 1

Optional print copies of instructional materials submissions for use by IMRA reviewers are due to TEA.  
Responsible Party: **Publishers**  
Recipient/Audience: **TEA**

#### May 2–5

TEA hosts the IMRA kick-off meeting with the IMRA reviewers.  
Responsible Party: **TEA**  
Recipient/Audience: **Publishers, IMRA Reviewers, Public, SBOE**

#### May 6–August 1

IMRA Reviewers continue conducting **TEA** reviews (v)Tj-0.001 Tc 0.342 15.3288 BDC 0 44 refw-0.6 MCID 27







| Recipient/Audience: **TEA**, **Districts and Charter Schools**

#### October 14–November 3

| IMRA reviewers review proposed changes and make necessary edits to reports.

| Responsible Party: **TEA**, **TEA Contractor**, and **IMRA Reviewers**

| Recipient/Audience: **Publishers**, **Public**, **SBOE**

#### November 7

| Publishers disclose any campaign contributions made to SBOE members.

| Responsible Party: **Publishers**

| Recipient/Audience: **TEA**, **SBOE**

#### November 18–21

| TEA presents final review reports and public feedback



## 2026 Timelines and Milestones

### February 2

Form 1295 Certificate of Interested Parties is due to Texas Ethics Commission and a PDF copy is due to TEA.

Responsible Party: **Publishers**

Recipient/Audience: **TEA**

One high-quality accessible PDF (exact replica of the print material), one copy of NIMAS files for student materials, blackline masters, and any other materials included in the teacher component that are intended for student use, and a screenshot from the NIMAC Validation Wizard showing that each file has passed validation are due to designated braille producer.

Responsible Party: **Publishers**

Recipient/Audience: **Braille Producer**

### March 23

- One complete, post-approval program submission that incorporates all required corrections, editorial changes, and new content is due to TEA.
- Affirmation that all required corrections, editorial changes, and new content have been incorporated in the post-approval program submission.
- Affirmation that all print materials comply with required manufacturing standards.
- The *Accessibility Compliance Report*, along with the cover sheet, is due to TEA

Responsible Party: **Publishers**

Recipient/Audience: **TEA**

One complete, post-approval program submission that incorporates all required corrections, editorial changes, and new content is due to each of the twenty ESCs.

Responsible Party: **Publishers**

Recipient/Audience: **ESCs**

### March 23

One copy of the final approved print student materials, blackline masters, and any other materials included in the teacher component(s) that are intended for student use.



NIMAS files; and a screenshot from NIMAC Validation Wizard showing that the file passed validation are due to the designated audio producer.

Responsible Party: **Publishers**

Recipient/Audience: **Audio Producer**

One copy of the final approved print student materials, blackline masters, and any other materials included in the teacher component(s) that are intended for student use; one high-quality accessible PDF (exact replica of the print materials); one copy of NIMAS files; and a screenshot from NIMAC Validation Wizard showing that the file passed validation are due to the designated large-print producer.

Responsible Party: **Publishers**

Recipient/Audience: **Large-Print Producer**

Final NIMAS files and a side-by-side list of changes made between Monday, February 2, and Monday, March 23, or notice that no changes were made are due to TEA.

Responsible Party: **Publishers**

Recipient/Audience: **TEA**

Final NIMAS files are due to NIMAC.

Responsible Party: **Publishers**

Recipient/Audience: **NIMAC**

### March 30

A completed correlation tool that demonstrates where in the materials all required changes can be located.

Responsible Party: **Publishers**

Recipient/Audience: **TEA**

### April

TEA sends executed contracts to publishers.

Responsible Party: **TEA**

Recipient/Audience: **Publishers**

