

## Applied Data

**Where do we report our Applied data?**

To report Applied data, use the Annual Performance Report screen under the ASEP menu in ECOS Entities. See the Technical Manual for specific instructions.

## Admission Data

**Is it still the case that alternative certification programs don't have to report SAT, GRE, and ACT scores?**

This has not changed. An EPP reports the SAT, ACT, and/or GRE scores a) if the score is required for admission into the EPP; or b) if the university in which the EPP is located requires the score for university admission. All routes, undergraduate, post-baccalaureate, and alternative certification are included in this requirement.

## Finisher Records List (Enrollment Records)

**Do we need to move candidates in ECOS finisher status from Core Subjects EC-6 to Core Subjects w/Science of Teaching Reading (STR) EC-6 if they were caught in the transition of exams and certificates to help keep ECOS data up to date for the EPP and TEA?**

If candidates have changed the certificate sought, then EPPs need to update the Finisher Records List to the new certificate being sought. Candidates who began under Core Subjects EC-6 are eligible for certification in Core Subjects w/STR EC-6 if they complete all requirements for Core Subjects w/STR EC-6 and pass the required certification exams.

**If we find that a candidate is on the Finisher Records List of another EPP, where can we find a list of EPP names and contact information by county/district number (CDN)?**

That information is on the TEA website. The program specialist assignment list that is posted in the Forms and Documents section on the [Program Provider Resources](#) page contains the CDN of EPPs as does the Consumer Dashboard linked on the [Consumer Information](#) page. The EPP contact information is on the [interactive EPP map](#). EPP staff may also send a Help Desk ticket to [Preparation Programs](#) and one of the Educator Preparation specialists will respond with that information.

## Clinical Experience Records

**I have a group of clinical teachers who will begin their placement in August of 2024 and finish their placement in May of 2025. There are times when clinical teachers, for unforeseen reasons, will change to a different cooperating teacher during the second semester of clinical teaching. Still, other candidates may decide to sit out that second semester due to unforeseen circumstances, such as illness. My question is about how to best create clinical experience records. Should I create two records for all clinical teachers (one record for the first semester and one record for the second semester)? I ask because I'm not sure what to do about students who may have an August to May clinical record created in August, but who then later either have a different cooperating teacher in the spring or do not continue. Their record from 23-24 would be locked, so I wouldn't be able to adjust the record after September 1, correct?**

**If a candidate's mentor teacher changes during their internship, do we create a new clinical experience record for the candidate or do we reach out to TEA for assistance to make the change?**

If the candidate





